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BID DOCUMENT

E-uniwizard

SUPPLY OF Colouring Die set of ZTT colouring machine Model No-EP-08 (Die meter 0.245-0.248 MM) For Colouring Line (Line Make: ZTT)

TENDER ENQUIRY / BID ON PAC BASIS THROUGH e-TENDER

TENDER NO- AS per E-uniwizard

DUE DATE: 10 Days from the date of uploading tender.

DGM (PPM, NFS&MKT)

ITI LIMITED

(A Government of India Undertaking)

Sultanpur Road, RAE BARELI-229010 (U.P)

Visit us at <https://tenders.itild.in/> & <https://itilimited.ewizard.in>



ITI LIMITED

(A GOVT. OF INDIA UNDER TAKING)

SULTANPURROAD , RAE BARELI -229010 (UP) INDIA

Tel.: 0535 -2287369, 0535-2287387 FAX: 0535-2702106,

E-mail: rcyadav_rbl@itilttd.co.in; indrajeet_rbl@itilttd.co.in

TENDER ENQUIRY NO.: FG034B
uploading tender

DUE DATE: 10 Days from the date of

To,
Dear Sir,

Please quote your prices & Delivery for the following items as per attached Terms and conditions at Annexure-A& I.

| Sl. No. | Description of Materials | Qty. (Set) | Reqd. | Dely. required |
|---------|---|------------|-------|----------------|
| 1. | Coloring Die set of ZTT coloring machine Model No-EP-08 (Die meter 0.245-0.248 MM) | | 02 | Within 15 Days |

Note:

- OEM of Coloring Machine :** M/s ZTT International Limited –ZTT Group (This tender enquiry/bid is reserved for authorized dealer of M/s ZTT International Limited in India only. Offer form the other bidders will be ignored straightway, irrespective of participation & technicality of firm.
- One set shall consist of 1 input die and 1 output die.
- Other term and Conditions as per Annexure-A
- Payment terms-** 100% against Proforma Invoice before delivery.
- Warranty Terms** – As per OEM.
- Requirement** -This item is required for Coloring Die set of ZTT coloring machine Model No-EP-08 (Line Make: ZTT).

Special Note:

- SUBMISSION OF TENDERS:**
(A) This is only an enquiry to quote and not an order. This tender enquiry is not transferable.
(B) Tenderers shall submit the tender documents through the website <https://itilimited.ewizard.in>.
- Stages of Tenders-
Tender Type: Two bids i.e., Technical and Financial Bids shall be submitted by the bidder at the same time on the above mentioned tendering portal.
- Please confirm material specification, strictly as per our enquiry in your quotation.
- Quote the basic rate, GST, freight, & HSN code of material separately.
- Any product / item found faulty during our manufacturing process / system testing / installation and commissioning / operation of our equipment in field due to deviation from our specifications shall be replaced by vendor free of cost immediately.
- In case of any dispute, only Rae Bareli court will have jurisdiction to try the suit if any.
- The above enquiry is available in our website <https://www.itilttd.in> & website <https://itilimited.ewizard.in>
- Price must be on FOR ITI RBL basis inclusive of insurance charges.
- Vendors have to indicate whether they are MSME Registered, vendor/DIPP recognized Start-ups with supporting documents.
- MSME vendors have to indicate whether they are SC/ ST owned or women owned.

Yours faithfully
For ITI Limited, Raebareli
Ramesh Chandra Yadav
DGM (PPM, NFS&MKT)

Annexure-A

TERMS AND CONDITIONS

1. **SUBMISSION OF TENDERS:**(A)This is only an enquiry to quote and not an order. This tender enquiry is not transferable.

2. **OPENING OF TENDERS:**

Tenders against enquiries will be opened in the presence of the tenderer/authorized representative on THE DUE DATE OF THE TENDER itself / the next working day, if requested by the tenderer.

NOTE:

- a. Send your quote well in advance of due date to avoid delay.
- b. Please indicate the Sl.No. and Code/Description exactly as per our enquiry.

Any substitute or alternate code quoted should be clearly stated. In case the Item quoted is under obsolescence, the same may be indicated with best last date of P.O and supply feasibility.

4. **PRICES:**

- a. ITI is planning to have long term tie up with limited vendors, who can keep up good quality, prompt delivery and lowest cost. Hence, you may quote in such a way that a long term relationship is possible.
- b. Prices must be per unit as called for in the enquiry and should be on F.O.R, ITI Works basis only and inclusive of insurance charges. In such an event, while tabulating the offers, insurance is not to be reckoned and should include weather proof packing adequate to withstand transshipment damages. Local supplier's offers should be on F.O.R delivery at our Stores in our Plant.
- c. ITI, under normal circumstances, may not negotiate for the price. We may also short list only two to three suppliers for ordering. Hence you are requested to quote your best price in the original quotation itself.
- d. Any counter terms and conditions are not binding on us unless we agree to the same in writing.
- e. In case of an order on you, the ordered rate should be firm till the completion of the order. In case where the market prices of your inputs are fluctuating too frequently, you shall clearly define price variation clause. Please note that any variation in price up to 5% due to variation in FE / statutory levies will be absorbed by the supplier. However, for variation beyond 5% due to variation in FE / statutory levies, the burden of price increase / advantage of price decrease will be shared equally between ITI and the supplier.
- f. Vendors should deliver the material to ITI-Stores irrespective of whether they are Raebareli based or from outstation. Out station vendors can make use of their local representative / Courier Service / Surface transport on door delivery basis to deliver the material at ITI-Stores. ITI will not take the responsibility of clearing the goods from the carrier's godown/office/railway station/airport etc.
- g. In case of supply of imported items by local dealers proof of import should be provided. Prices quoted should indicate clearly the Modvat relief (by way of C.V.D), being passed on to ITI and supplier should furnish regular invoice indicating rate and amount of duty that is passed on which should be proportionate to the materials sold to ITI from the relevant imported consignment, covered under this appropriate Bill of Entry.

5. **STATUTORY LEVIES:**

- a. All applicable statutory levies like GST etc., should be separately indicated with the current rate applicable. Otherwise rate quoted will be deemed as inclusive of taxes / levies. Vague terms like "As applicable at the time of supply" should be avoided. Apart from statutory levies other charges like handling, P&F etc., will not be paid by us.
- b. In case of GST exempted delivery, authorization letter from the competent authority should be enclosed along with the quote.
- c. In case of your absorbing the GST portion, the same may be specified clearly in the quotation itself and not after the tender opening, which otherwise will be treated as post-tender correction and would disqualify your quote.
- d. In case of statutory levies like GST Surcharge etc., are modified the same has to be intimated to ITI immediately.

6. **MODVAT RELIEF :**

- a. We are eligible to avail the credit of GST paid on items procured for manufacturing Tele-communication equipments under MODVAT RELIEF scheme. Hence "Invoice Cum Gate Pass" in original for payment, and transporter copy duly marked and authenticated is to be produced along with the consignment. In case of your failing to adhere to this instruction, no GST will be reimbursed by us.
- b. Invoices should be in the prescribed form and have all particulars as per the GST Rules and notifications as amended from time to time, particularly Assessor code, Range Division, rate and amount of duty debited and Debit particulars.

Continued..

- c. Agents/Distributors, on whom an order is placed should also produce Invoice Cum Gate Pass as per the procedure laid down by GST Rules and notifications issued from time to time. They should get registered with GST authorities where GST is being passed on.
7. **TERMS OF PAYMENTS:**
- a. ITI prefers **100% against Tax Invoice after receipt of material in ITI RBL store through RTGS** . For any variation in payment terms quoted by different vendors, loading in the comparative statement will be made suitably.
- b. NO PAYMENT WILL BE MADE FOR THE REJECTED QUANTITY.
- c. In case you fall under SSI as per DIC, please mention the same in all your quotations / invoices indicating also the certificate number. This is essential if in the unlikely event of delay in payment, you would like to claim preferential payment as an S.S.I.
8. **INSPECTION:**
- a. We are planning to reduce inspection time with self certification scheme for the vendors who keep up good quality leading to "ship to stock system".
- b. Inspection of the material at our works will be final. ITI reserves the right to inspect the material at any other standard testing center authorized by us.
- c. We or our representative including our customer may if required preliminarily inspect the product at vendor's premises. Such verification shall not absolve the vendor of the responsibility to provide the acceptable product nor shall preclude subsequent rejection during the final inspection at our works. It is the responsibility of every vendor to ensure that only the inspected materials confirming to our specifications / drawings/requirements are supplied.
- d. The supplies shall be from the latest batch of production. Batch Number should be indicated on the components/packet/test certificate and accompanying delivery challan / test certificate.
- e. Test certificate / check list should accompany each supply. Consignments without test certificate are liable for rejection. Rejected material should be collected immediately (within 30 days) after our intimation by giving two days prior notice for completing the necessary GST FORMALITIES. You should make arrangements to collect the material either personally, OR through your authorized representatives. ITI does not take any responsibility to send the material back to you. After 90 days from the date of rejection intimation to you the material will be scrapped at your risk if not collected.
9. **SAMPLES:**
Those tenderers who have not supplied the material against any of our earlier orders, should submit FREE SAMPLES clearly indicating enquiry reference. Free samples along with your offer are preferable. In case of a Purchase Order on you bulk supply should commence only after approval of samples.
10. **QUALITY:**
A thick and strong premium quality packaging tape designed to accommodate heavy-duty shipments, such as large parts or bulky supplies. Quality specification should be as per Annexure-B.
11. **GENERAL:**
- a. We reserve the right to accept or reject any or all offers and to order full or part quantities or cancellation thereof without assigning any reason whatsoever.
- b. Successful tenderer only will be intimated by post through/letter of intent/firm orders.
- c. Canvassing by tenderers in any form including un-solicited letters against tenders submitted or post-tender corrections shall render their tenders liable for summary rejection.
12. **DELIVERY SHEDULE:**
- a. Please indicate minimum LEAD TIME REQUIRED, manufacturing capacity and the quantity that can be reserved for us.
- b. **Liquidated Damages Clause:**
Time is the essence of contract and the materials, against an order arising out of this enquiry must be delivered by the supplier according to the delivery schedule indicated in the P.O. In case of any change, the supplier should inform us in advance and obtain our approval to the revised delivery schedule. Should the supplier fail to deliver the material or part thereof as per the delivery schedule, or any extension thereof, we shall be entitled at our option either to recover from the supplier, as penalty, a sum equivalent to ½% (half percent) per week for first four weeks and 0.7% per week thereafter for such delay or part thereof or terminate the contract in respect of the balance supply so delayed and purchase materials elsewhere at the risk and cost of the defaulting supplier.

13. FABRICATION ORDERS ONLY:

In case of Fabrication Orders:

- a. Necessary Bank guarantee towards the cost of raw material / component to be issued by ITI would be necessary.
- b. A quality agreement has to be entered into with ITI before commencing supply.
- c. Furnish the particulars of the Income Tax such as
 - i) ACCOUNT NO.
 - ii) Place where Income Tax Circle is situated along with tender documents. Otherwise such tenders are liable for rejection.
- d. The technical know-how Literature, specifications etc., if furnished to you alongwith this Purchase Enquiry/Order are strictly for the limited purpose of supplying / manufacturing the items mentioned therein and you shall have no right to make use of the same for any other purpose or to execute any other order or pass on the same to others. The aforesaid know-how, literature, specification etc., must be returned to us in case you regret to quote / after executing the orders as the case may be
- e. **Further Please certify that:**
 - i) The know-how will not be passed on to others.
 - ii) No export will be done by you directly without arriving at a commercial understanding with ITI Ltd.
 - iii) No supply will be made by you to any outside agency without ITI's prior approval and commercial understanding.
 - iv) Kits/components will not be diverted to other orders.
 - v) Drawing if any should be returned, alongwith your offer.
- f. Tax would be deducted at source under the T.D.S scheme as per IT rules at appropriate rates, wherever applicable. Any exemption or recovery at lower rates would be considered only on production of appropriate certificates issued by IT officers concerned. T.D.S Certificates would be issued after the 15th of following month.

14. LOCAL REPRESENTATION:

Please indicate your local representative's address, telephone, Fax No., E-mail Id, the person to be contacted, in the offer.

15. TECHNICAL CATALOGUE:

In the event of any change in the technical catalogue, updated version may be sent to us immediately. It is essential that you simultaneously take up the same with approving authority and their approval copy sent to us.

- 16. Issue of "C" Form/Form"37" will be done on financial year wise as per the statement to be furnished by you as below in quadruplicate. We will be only endorsing on the same. Any qualification criteria VDC approval etc may be considered.VDC approval required.....

17. GOVERNING LAW :

All suits shall be instituted in a court of competent jurisdiction at Rae Bareli and in case of arbitration, the Indian Arbitration Act, 1996 is applicable.

Yours faithfully
For ITI Limited, Raebareli

Ramesh Chandra Yadav
DGM (PPM, T &TSEC)

ANNEXURE-B

RFP/ Tender Ref No: Dated::

Bid Securing Declaration Form

<Letterhead of the bidder>

<Date>

To ITI LIMITED RAEBARELI,
SULTANPUR ROAD, RAEBARELI-229010

I/We. The undersigned, declare that:

I/We understand that bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you/ MeitY for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

(i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.

c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; or

d) If there is a discrepancy between words and figures quoted by the bidder and the bidder does not accept that the amount in words prevails over amount in figure.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a consortium, the Bid Securing Declaration must be in the name of all partners to the consortium that submits the bid)

ANNEXURE-C

UNDERTAKING FOR NON BLACKLISTING PROFORMA

(To be submitted on the Letter head of the responding firm)

To,
DGM(PPM, NFS&MKT)
The ITI Limited
Doorbhas Nagar,
Raebareli – 229010 (Uttar Pradesh)

Sub: Undertaking regarding non-blacklisting/debarment to participate in any Central/State Govt/PSUs/Autonomous bodies.

Dear Sir/Madam,

This is notify that our Firm/Company/Organisation intends to submit a proposal in response to your floated Bid for requirement of **Coloring Die set of ZTT coloring machine Model No-EP-08 (Die meter 0.245-0.248 MM)** in accordance with the Bid Document, we declare that :

- a. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
- b. We are not blacklisted by any Central/State Government/ Agency of Central/State govt of India or any other country in the world/PSU/any Regulatory Authorities in India or any other country in the world for any kind in fraudulent activities.

Sincerely,

(Bidder Name)

Name:

Title:

Signature

(Bidder Stamp/Seal)

Place:

Date:

Annexure-I

CHECK LIST

(Tender No. _____ and due date: _____)

(Please ensure that following documents/details have been enclosed /accepted)

| Sl. No. | Particulars | Status | Please tick(√) |
|---------|--|--------|----------------|
| 1. | Name of Agency/Firm | Yes/No | |
| 2. | Full address of registered office | Yes/No | |
| 3. | Copy of GST Registration Certificate | Yes/No | |
| 4. | Every page of tender duly signed, stamped and attached. | Yes/No | |
| 5. | Validity of offer 180 days from the tender opening date | Yes/No | |
| 6. | Minimum average annual turnover of bidder should be Rs. 1 Lakh during last three financial years (i.e.2022-23, 2023-24 and 2024-25 supported by documentary proof/audited or CA certified statement of accounts.) | Yes/No | |
| 7. | Quoted prices Shall be firm during the period of supply - Accepted | Yes/No | |
| 8. | Following declarations on party letterhead enclosed in ATC " on ewizard Portal a) We hereby certify that we have not been blacklisted by any Public Sector Undertaking/Public Department. b) We have gone through the terms and conditions given in your above tender form, is accepted and agreed by us | Yes/No | |
| 9. | Party to indicate HSN Code:and GST:..... % for the quoted item. | Yes/No | |
| 10. | The delivery term shall be "FOR ITI Raebareli Stores" . | Yes/No | |
| 11. | ITI Raebareli reserves the right to reject any offer due to non-compliance with the above conditions and/or non-receipt of this form in duly filled condition - Agreed | Yes/No | |
| 12. | For delivery term FOR ITI Raebareli, Transit insurance shall be at party's end and it should be included in quoted basic rate. | Yes/No | |
| 13. | Bid Security Declaration document accepted and Signed by Party (Annexure-B) | Yes/No | |
| 14. | Undertaking regarding non-blacklisting/debarment to participate in any Central/State Govt/PSUs/Autonomous bodies tenders on your letter head as per Annexure-C | Yes/No | |
| 15. | Bidder is authorized dealer of M/s ZTT International Limited in India only | Yes/No | |
| 16. | Vender to undertake declaration on the letter head about supply of material uninterrupted supplies as per ITI's monthly/ quarterly delivery schedule Enclosed | Yes/No | |
| 17. | MSME Registration If the firm is registered as Micro/Small/Medium Enterprises as per MSMED Act, 2006, the same may be confirmed by the tenderer and submit a photocopy (Self certified) of the registration certificate in support thereof. Otherwise it will be construed that the firm is not registered as per MSMED Act, 2006. | Yes/No | |

The desired documents must be uploaded on **E-Wizard Portal** in column of **"ATC "**.

Signature of the Tenderer with SEAL